

Minutes of meeting (MOM)

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|--|----------------|------------------|-------|--------------|-----------------|
| Date: | May 19th 2021 | Location: | Teams | Time: | 9.00-10.30 CET |
| Next meeting: | June 16th 2021 | | Teams | | 12.00-13.00 CET |
| People attending the meeting: See the list at the end of this document. | | | | | |

SUMMARY

The meeting was recorded and the videofile will be made available after the meeting – together with the presentation used during the meeting and this document.

- The intro-round of all the participants (see the table at the end of the document)
- Trygve from NorStella presented a summary of the background and the goals for the project
- He then presented the activities and achievements since the last meeting on April 19th.
 - Proposed new name: Smart Data Trust
 - Bilateral meetings: the research institutes, NorStella-NTNU, NorStella-Datatilsynet, NorStella-DigitalNorway etc.
 - New project actors/members: NorStella has contacted the municipalities Oslo, Bærum and Asker, and the software companies Compose Software, eDialog24, Weme.eco, and Culture Intelligence.
- Feedback from the group on the problem to be addressed and how.
 - Annette (NORCE)
 - Pointed out that it is a critical success factor to identify use cases which involve a sizable amount of data (AI is not suitable for use cases that only have transactions every other month)
 - Warned of the risk of going too wide/broad on the scope. The comment came after Trygve had presented all the ongoing activities to involve more potential project members (to get more use cases)
 - She confirmed that she supports NTNU's proposal to include the actual AI modules (POC) – a requirement for this kind of research to be funded by NRC. This means that the project will need 3 years to reach its goals.
 - Mohamed (NTNU)
 - Pointed out that the NRC application has a limit to how much text it can contain (max 10 pages) – with reference to the status Trygve gave on the search for more use cases.
 - Trygve (NorStella)
 - Responded to the concerns: the efforts to get more project members onboard (and hence more use cases) is not mainly done with a goal to include them/their use cases in the NRC application. It is being done to make sure the project “hits the ground running” when the funding is in place.
 - Mohamed and Arve exchanged some thoughts on the scenarios to be included in the scope for the project (include all policies governing the processing of personal data?). These thoughts will be discussed further in the weeks to come.
- Before the meeting ended, Trygve asked everybody to connect to the Teams site for this project – and to review the documents located there (use cases, project description, introduction to the concept of data trusts etc.).
 - Link to the Teams site: [Link](#)
 - Mohamed can assist with the process of getting access (mohamed.abomhara@ntnu.no).

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Action points

| Nr | Date | Description | Eier | Status eller kommentarer |
|-----|------|--|------|--|
| 1-1 | 19.4 | Send out the minutes, the presentations and link to the videoclip | TS | Before EOB 22.4 |
| 1-2 | 19.4 | Document proposed use cases | All | |
| 1-3 | 19.4 | Call for bilateral meetings to discuss the potential involvement for each company/organization and their respective requirements | TS | |
| 1-4 | 19.4 | Confirm interest to participate and in what roles – provided the application to NRC results in the necessary funding. | All | |
| 1-5 | 19.4 | Budget input ¹ | All | AI, research, legal, project management etc. |
| 2-1 | 19.5 | Send out the minutes, the presentation and link to the videoclip | TS | Before EOB 22.5 |
| 2-2 | 19.5 | Send invitations to the third common meeting 16.6 (12-13 CET) | TS | Before EOB 22.5 |
| 2-3 | 19.5 | Meeting potential project members (SMB, municipalities) | TS | Focusing on use cases |

Attendees

| Nr | Name | Organization/Company | Comments |
|----|------------------------|-----------------------------|---|
| 1 | Sule Yildirim Yayilgan | NTNU Gjøvik | Research and AI/ML |
| 2 | Mohamed Abomhara | NTNU Gjøvik | Research and AI/ML |
| 3 | Annette Stephansen | NORCE | Research and AI/ML |
| 4 | Bjørnar Jensen | NORCE | Research and AI/ML |
| 5 | Inga Strümke | Simula/NTNU | Research and AI/ML |
| 6 | Arve Føyen | arvefoyen.com | Legal SME / GDPR |
| 7 | Bredo Swanberg | Digitaliseringsdirektoratet | Altinn (vendor), national resource center for datasharing |
| 8 | Mari Lie Hæreid | Ullensaker Kommune | SME local government |
| 9 | Sveing Tornås | Sunnaas Sykehus | Health (last part of the meeting) |
| 10 | Christian Butenschøn | Iconfirm | Vendor |
| 11 | Per Olav Nyborg | Traq | Vendor |
| 12 | Jon Arve Risan | NorStella | CEO |
| 13 | Trond Hovland | NorStella | Member of the Board (and CEO of ITS) |
| 14 | Trygve Skibeli | NorStella | Chairman of the Board |

¹ Ullensaker, Sunnaas, the selected SMBs, DigitalNorway and the vendors are expected to cover their own cost – and they will not be required to pay for the participation in the project (including the skills transfer program).